



# 28<sup>th</sup> SSEAYP INTERNATIONAL GENERAL ASSEMBLY 2016

Siem Reap, Kingdom of Cambodia  
April 29 – May 2, 2016



## PROGRAM DESCRIPTION

### 1. INTRODUCTION

Since the inception of the SSEAYP program in 1974, more than 12,000 potential ex-participants have been produced in the 10 ASEAN countries and Japan. SIGA is one of the most important events of SSEAYP alumni which was organized rotationally by different alumni associations. It aims at enhancing the never-ending friendship and life-long cooperation among the ex-participants of SSEAYP. In this juncture, the Kingdom of Cambodia was honored to have hosted the 19<sup>th</sup> SIGA in 2007 for the first time in its SSEAYP history and again the 28<sup>th</sup> SIGA in 2016 on its golden land of Angkor, further strengthening the solidarity and unity among ex-participants of SSEAYP.

### 2. OBJECTIVES

SSEAYP International General Assembly (SIGA)

- To create the opportunity for the reunion of former participants and host families in order to realize our desire to promote lasting friendship, understanding and goodwill among the people of ASEAN and Japan.
- To help in the development of exchanging the information on activities of respective Alumni Association.
- To support local community in promoting youth activities and social services at both international and local levels.

### 3. DATE

- 28<sup>th</sup> SIGA: April 29<sup>th</sup> - May 2<sup>nd</sup>, 2016

### 4. VENUE

- Hotel: Royal Angkor Resort, Siem Reap, Kingdom of Cambodia

### 5. THEME

“SSEAYP Cooperation for a Greener World”

## **6. COMMITTEE STRUCTURE**

### **ORGANIZER**

- SSEAYP International Cambodia

### **COLLABORATION**

- Ministry of Education, Youth and Sport (MoEYS)
- Union of Youth Federations of Cambodia (UYFC)
- Embassy of Japan in Cambodia
- Apsara Authority

### **ORGANIZING COMMITTEE**

- Chairperson: SIC President
- Vice Chairperson/Executive President: SIC Vice President
- Secretariat: SIC SG
- Administration
- Finance Subcom
- LO Subcom
- Logistics
- Protocol
- Media and IT
- Mini SSEAYP Band
- Public Relations
- Security and First Aid
- Advisors

## **7. SIGA ACTIVITIES**

The agenda for the annual SIGA shall include two parts as follow:

### **PART I**

- Council of Presidents meeting of AA's

### **PART II**

- Forum session (Plenary Session)
- SI Secretary General's Report
- Alumni Association's Report
- Council of Presidents Meeting Report
- Workshop and Plenary session as proposed by the host country
- Institutional visit to Angkor Wat, Bayon, and Ta Prom Temples

## 8. SECRETARIAT

### SECRETARIAT OFFICE

SSEAYP International Cambodia

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## 9. REGISTRATION & PREREQUISITE

Participation fees:

<b>SIGA – Twin Sharing:</b>	<b>USD 250 / pax (Early bird fee until 10<sup>th</sup> Mar, 2016). USD 270 / pax (After 10<sup>th</sup> Mar, 2016)</b>
<b>SINGLE ROOM:</b>	<b>USD 330 / pax (Early bird fee until 10<sup>th</sup> Mar 2016). USD 350 / pax (After 10<sup>th</sup> Mar, 2016)</b>
<b>CHILDREN:</b>	<b>USD 150 / pax (For children 4 – 12 years)</b>

<b>Open Registration:</b>	10 <sup>th</sup> Jan 2016
<b>Deadline for Early Bird:</b>	10 <sup>th</sup> March 2016
<b>Deadline for Registration:</b>	30 <sup>th</sup> March 2016

<b>Cancellation Rules:</b>	Before 30 <sup>th</sup> March, 2016:	No Charge
	From April 1 – April 15, 2016:	Half participation Fee
	After 15 <sup>th</sup> April, 2016:	Full Participation Fee

### The fee covers:

<b>Angkor Pass:</b>	7 days from 29 <sup>th</sup> April to 05 <sup>th</sup> May 2016 (60\$)
<b>Accommodation:</b>	SIGA – 4 days, 3 nights at Hotel
<b>Meals:</b>	- Throughout the conference period (from lunch of April 29 <sup>th</sup> ) - Late comers on April 29 <sup>th</sup> , 2016 will be provided with packed dinner / dinner coupons.
<b>Transportation:</b>	- All the necessary transport will be provided as per program itinerary including airport transfer. (Please provide correct date/time of arrival and departure)

- Those who arrive earlier or extend their stay before and after the program are kindly asked to arrange the transportation by themselves.

**Insurance:** Participants are advised to obtain the necessary insurance during the entire program

**Visa:** All ASEAN countries do not need to apply for a travel visa to enter Cambodia except Japan. You need to apply either a visa through the Cambodian Embassy in your country or a visa upon arrival. Recently, Cambodia has launched e-Visa which enables you to apply a Cambodia travel visa online. For more visa information, please visit <http://evisa.mfaic.gov.kh/index.php?version=eng>

**Notes:** Those who plan to arrive in the Kingdom of Cambodia before 29<sup>th</sup> April and leaving after 2<sup>nd</sup> May, 2016 are kindly requested to bear own expenses.

- A.** Each country needs to bring 1 official gift for the Minister of Education, Youth, and Sport
- B.** Each country needs to also bring 10 smaller gifts for SI Raffles Draw (worth at least 10 US\$ each)